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6 June 1968

**MEMORANDUM FOR: Deputy Director for Support**

**SUBJECT : Weekly Report of the Office of Training**

1. **CS Ups Quota for Advanced Management (Planning) Course**

In a memorandum to all CS Division and Staff Chiefs, the DDP/TRO states that the CS has increased its participation in the AMP Course from 16 to 20 students per session. For planning purposes, the DDP/TRO has listed the complete schedule for these courses through 1969.

2. **Eight FE Students to Commence A Year's DLI Chinese Study**

Eight students from FE Division will start taking a year's full time instruction in Chinese beginning 5 July at the DLI. This will be the first time that the Agency has used DLI's teaching facilities at Anacostia. Total estimated cost for the eight students is \$9700, a rather modest figure. Costs at the FSI, for example, would be \$3700 for each student. Plans are already underway to contract with DLI for a second class in Chinese this coming winter. Actual enrollment of students will depend on favorable feedback on the progress of the July class. At this time the quality of the teaching staff at the DLI is still undetermined.

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GROUP 1  
Excluded from automatic  
downgrading and  
declassification

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3. Operational Glossary Lecture PAId

A new programmed learning exercise on an Operational Terminology Glossary replaced a two-hour lecture on Principles of Clandestine Operations in the Administrative Procedures course which began on 4 June. The program, which was reviewed for operational concepts and validity, will take about one hour to complete.

4. EUR Course Plans Near Completion

As cited in previous Weekly Reports, OTR has been meeting frequently with EUR Division representatives to develop a special three-week course in advanced operations. The course schedule is now nearly complete but no date for a first running has been set. The first week of this course will be given by the Office of Communications [REDACTED] with 25X1A6a OTR running the last two weeks. At least three days of practical "street" exercises will be given in the Georgetown area of Washington.

5. Matters Pertaining to [REDACTED]

25X1A6a

[REDACTED]

25X1A6a

25X1A6a b. [REDACTED] played host on 24 May to 12 members of the Chamber of Commerce from a nearby city. The group was served dinner in the [REDACTED] and their regular monthly Chamber meeting was held immediately thereafter. Guests expressed deep appreciation for the invitation,

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25X1A6a and [REDACTED] feels the visit has definitely contributed to better community relations.

25X1A6a c. [REDACTED] plans to employ four young men this summer under the Youth Opportunity Program. They expect to start work on 10 June.

6. Agency Quota at Armed Forces Staff College Increased

During the DDCI's recent visit to Norfolk where he lectured to the student body of the Armed Forces Staff College, he was offered four additional slots for the next course beginning in August. The DDCI accepted the offer, thus doubling the number of Agency students in the next session. Since there have been no alternate nominees for this course waiting in the wings, the four additional students will have to be selected and processed quickly.

7. Non-Agency Briefings

During this reporting period there were no non-Agency briefings given.

25X1A9a [REDACTED]

*for* John Richardson  
Director of Training

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